



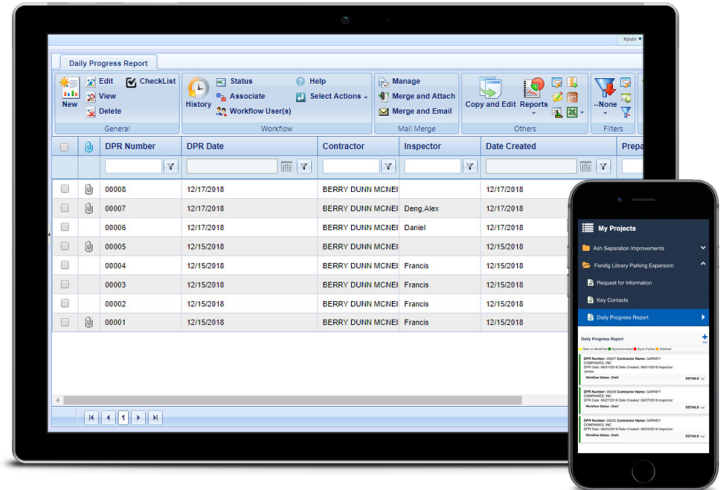
Automate contracts and change order administration

Projects of high value and complexity require an especially efficient contract management process. Creating and approving contracts, managing change orders, and tracking contractor performance prior to the formal contract closure process is a time-consuming process. Misplaced files or missing information risks delays or contractor claims on your construction project.

You need a tool that helps you seamlessly move contracts from creation through closeout without missing a step in the process. Aurigo gives stakeholders visibility, improves communication, and automates the contract change process so you can keep your construction projects on schedule.

Aurigo's web-based contract management product helps customers implement paperless contracts and reduce change order turn-around time from weeks to days.

- Estimation & Bidding
- ▶ **Contract Management**
- Consultant Service Contracting
- Construction Project Management
- Right of Way
- Civil Rights & Labor Management



Aurigo's SaaS Contract Management product includes:

- ✔ **Contracts:**

 - Create contracts
 - Multiple contracts within a project
 - Import completed bids
 - Define contract calendar and schedules
 - Create itemized scope
 - Track documents
 - Manage change process
 - Full audit trail
 - Electronic signature with DocuSign
 - Document annotations with Leadtools
- ✔ **Costs & Forecasts:**

 - Forecast costs
 - Manage schedule of payments
 - Compare actuals to plans
- ✔ **Sites and Progress:**

 - Daily progress reports
 - Track work progress
 - Record worksite conditions
 - Record daily progress updates
- ✔ **Payments:**

 - Generate pay estimates for work completed
 - Materials on hand
 - Advances and adjustments
 - Retention
- ✔ **Issue Tracking:**

 - Contract issues
 - Schedule issues
 - Safety issues
 - Track logged issues to closure
 - Contract closure punch list
- ✔ **Contract Administration:**

 - Contract governance
 - Submittals
 - Request for Information (RFI)
 - Request for Proposal (RFP)
 - Change Order (CO)
 - Request for Sublet
 - Contractor Performance
- ✔ **Mobile Apps:**

 - Update contract progress from anywhere
 - Record site conditions
- ✔ **Integrations:**

 - Financial systems
 - Payment systems
 - DocuSign

“The Aurigo Masterworks Cloud has **replaced the labor-intensive, paper-based methods** for recording contract administration activities from award through completion of construction.”


– MARK LEFLER | Project Manager, Utah DOT



BENEFITS

Aurigo’s comprehensive SaaS Contract Management product helps you manage and automate your contract process, moving contracts from creation to closeout while tracking every change and approval in one place.

- **Start projects off on the right foot** with clearly defined contracts, sub-contracts, and itemized scope for each contract.
- **Automate the contract creation process** by importing schedule of values directly from awarded bid items.
- **Track and manage multiple contracts** being executed in parallel.
- **Improve communications** with an integrated system to track RFIs, define submittals, and track them to closure.
- **Create multiple forecasts** and compare outcomes to define the ideal schedule of payments.
- **Manage change and compute payments** in record time, with automated workflows that ensure costs fall within contract limits.
- **Monitor and update progress from anywhere** with our offline capable mobile app.
- **Easily generate pay estimates** based on the work done, materials on hand, advances, retention and adjustments.
- **Stay vigilant and monitor issues and risks** that could impact your contract schedule, time or safety, and track each issue to closure.
- **Reduce contract administration headaches** with automated monitoring of all submittals in a single view.
- **Go paperless** and work more efficiently with electronic terms, electronic contracts, digital annotations and e-signatures.
- **Maintain a central repository** of all artifacts and records with online document management.
- **Give all stakeholders visibility** to the same information via contractor web portals.



Aurigo's online Capital Planning product is part of the broader Aurigo Masterworks Cloud suite. Aurigo helps cities, counties, states, agencies and businesses plan, build and maintain their capital programs, infrastructure and facilities.

PLAN Capital Planning & Portfolio Management <i>Prioritize, plan and track all of your major infrastructure and capital investments in one place.</i>	BUILD Full Lifecycle Construction Management <i>Manage every phase, contractor, placeholder and inspection for each capital and infrastructure project.</i>	MAINTAIN Safety, Quality & Maintenance <i>Ensure new projects meet quality levels and your existing assets are properly maintained.</i>	OPERATE Business Operations <i>Run the day-to-day business of permitting, advertising, leasing and claims in a modern system.</i>
<ul style="list-style-type: none"> > Capital Planning > Capital Project Management > Federal Aid Reimbursements 	<ul style="list-style-type: none"> > Estimation & Bidding > Consultant Service Contracting > Right of Way > Contract Management > Construction Project Management > Civil Rights & Labor Management 	<ul style="list-style-type: none"> > Materials Specification & Testing > Lab Management > Capital Asset & Facility Maintenance > Safety & Compliance 	<ul style="list-style-type: none"> > Real Property Management > Permitting > Advertising > Claims Management

Masterworks Cloud Platform 

The Aurigo Masterworks Cloud suite of products is built on the Masterworks Cloud Platform – an enterprise-proven platform that gives you the scalability, performance, security and reliability your teams need, and your IT organization will appreciate.